![CompanyControls logo]

IN/OUT Punch Clock

Our Punch unit can be used to streamline the process of time and attendance with in your workplace.

Clocking in is available using the RFID fobs.

A full collection of reports allow immediate review of the clocking information or for payroll and time and attendance purposes.

Highlight Features

- Hardware clocking unit talks back to CompanyControls
- Stores punches when internet is not available
- 255 Clocking Units can work across your organisation in multiple locations
- Automatically punches the opposite of the previous punch with business intelligence to manage missed punches.
- Increased control on the work pattern including lateness grace, flexitime hours and what constitutes overtime
- Reports integrated with other CompanyControls information such as Sickness absence and Annual Leave
- Punch information available on each employee
- Punch information fully Editable by an Admin
- Notes can be added to an employee's punch and are shown on the reports
- Reports available by employee, group, area and company
- Lateness/Missing report - Shows any anomalies
- Summary and detailed reports for the last week and last month. Custom dates can also be reported on
- A web based, backup or alternative can be used on any PC

RFID Terminal Cost	**£399**
CompanyControls Time and Attendance Module	**£POA**
(Price varies depending on number of licences)	